



Extra Full Governing Body Meeting Minutes The Federation of Church Schools of Shalfleet and Freshwater & Yarmouth



Date and time	Wednesday 6 th November 2024 at 6pm
Venue	Caroline Weeks home – Westover House, Calbourne
Governors	Mrs Carla Bradshaw (Foundation Governor) – Chair Mr Dale Sloan (Parent Governor) Mrs Lizzie Grainger (Headteacher) Mrs Tina Griffith (Foundation Governor) Mrs Laura Homes (Foundation Governor) Mrs Sylvia Smith (Staff Governor) Mrs Caroline Weeks (Foundation Governor) Mr Stephen Holland (Associate Governor)
Quorum	The meeting is quorate, attended by 8 Governors. A quorum is 6 Governors.
Attendees	Mrs Debbie Munn (Governance Professional) Mrs Georg Westhorpe (Deputy Headteacher) Mr Stuart Cook (Duty Lead F&Y)
Vacancies	4 – 1 Foundation, 1 Foundation Ex Officio, 1 Local Authority and 1 Co-opted
Key	HT – Head Teacher RR – Risk Register LA – Local Authority <u>Challenge</u> Action, Decision, Support, Ring-fenced, FDP link
Distribution:	All – Confidential Minutes to those in attendance.

The meeting commenced at 6.15pm with an opening prayer from Tina Griffith.

1.26 Apologies

- Mrs Sarah Woodburn, Mrs Debs Downer and Mrs Vikki Plumley sent their apologies which were duly accepted. Mrs Jen Thompson and Mr Max Dawes were not in attendance.

1.27 Declarations of interests on items forming the agenda

- None.

1.28 Review and Rank the Risk Register

- Chair introduced the background and reasoning behind the RR. Governors split into 4 groups to review and rank an area each.
Governance Risks – Caroline, Sylvia and Lizzie
Operational Risks – Steve, Tina and Stuart
Financial Risks - Carla and Georg
External and Compliance Risks – Laura, Dale and Debbie
Feedback provided to the clerk to collate.
Action – Clerk to collate responses to the RR, update and finalise for next FGB meeting and publish on school website.
- Marco Macchitella (HT Performance Management Support) attended both schools for

Signed

Date

a visit today. Discussion was had about the journey we have been on so far and also looking at where we can go in the future. He met with Caroline, Tina and Laura and it was a very worthwhile meeting.

- We are now getting a significant number of CoG requests for children with significant needs. We do not have the provision for many of these children. If the LA require us to take these children they need to provide the funding or building space.

Q: What is happening with the new SEND school being built? The new build is part of the 'Safety Valve' Programme. DfE representatives meet with LAs in deficit and agree a 3-year deficit recovery plan for certain LA's. The IOW LA agreed a 3-year plan however cannot meet it and is looking to renegotiate. Which is extremely difficult and in fact unlikely. The new school has gone out to tender and we understand four trusts applied but none were accepted. It is apparently going out again.

The new school (75 students all-through school) when opened will immediately be filled. It is attempting to fill a gap in provision although the LA have now opened St George's in East Cowes. The intention is also to bring children back who are currently housed on the IOW but sent to the mainland for schooling which is costing the LA a significant amount of money.

- Query from the Finance meeting – Does the finance for HT IOW Standards and CPD need to be added to the RR?

This is a completely separate area of finance that would not impact on the Federation and therefore, does not need to be included on the RR.

1.29 Review Governor SEF

- Decision was made to move from the Hampshire GB SEF to the NGA format. Due to time constraints the NGA SEF will be sent to Governors for their review and then will be completed before the next FGB meeting.

Action – Clerk to send out the NGA GB SEF document to all governors and invite them to attend at 5.30pm before the next FGB meeting to complete the document.

1.30 Agree Governor Action Plan

- 2023-2024 Action Plan reviewed by governors.
- Decision was made at last FGB meeting to suspend Star meetings as not value added. To be adjusted on action plan.
- When discussing governor training and the suitability of providers it was decided that 'Better Governor' is no longer providing the best value for money and not to renew it.

Action – Clerk to update the Governor Action Plan for 2024-2025 and re-send to governors. Ensure FM is aware not to renew 'Better Governor'.

1.31 Any other business

- None

1.32 Date of next meeting –

Wednesday 27th November 2024 6pm @ Freshwater & Yarmouth Primary

The meeting closed at 8.15pm.

Signed

Date