

February Holiday Club Booking Form:

*Please return this form **by Monday 26th January 2026** to secure your place.*

Name of Child/ren: _____

Date	Start Time	Finish Time	Spaces / session availability times
Monday 16th February 2026			1 space between 8:30am and 4pm
Tuesday 17th February 2026			3 spaces between 8am and 4pm
Wednesday 18th February 2026			1 space 8:30am 2 spaces at 9am All 3:30pm finish
Thursday 19th February 2026			5 spaces between 8:30am and 4pm
Friday 20th February 2026			3 spaces between 8am and 4pm

Terms & Conditions:

- The hourly charge for Preschool children is charged at their usual hourly rate.
- The hourly charge for Primary School children is £5.00 per hour or part-hour.
- The opening hours for the holiday club are 8am until 5pm every day, except for Friday when we close at 4pm. If minimal families request a certain time, e.g., only 1 family requests an 8am start or a 5pm finish etc, we may amend our opening and closing times to suit accordingly.
- The late collection fee will apply for children collected past their booking time due to staff ratios.
- In adherence to Ofsted regulations, we ask that you book your child's sessions in advance so we can arrange staffing / ratios correctly.
- Limited spaces are available and bookings will be made on a first come-first served basis.
- Invoices will be sent out prior to the holiday club with charges made based on this booking request form, payment must be made in advance, on receipt of the invoice.
- Non-attendance of booked sessions will not be refunded in any circumstances (unless the setting has had to carry out an emergency closure to weather conditions / lack of staffing).
- There will be no hot school dinners provided during the holiday club. Please provide your children with a variety of food/snacks for them to eat during the day.
- Please provide your child with appropriate clothing and equipment to suit the weather conditions, e.g., sun cream and a hat during hot weather and a coat, wellies etc when it is cold or wet. We have spares available if needed.
- An email will be sent to you with confirmation of your child/ren's booked sessions prior to the holiday club taking place.

I HAVE READ AND UNDERSTAND THE BOOKING TERMS AND CONDITIONS ☐

PRINT NAME (Parent/Carer): _____

SIGNED (Parent/Carer): _____ DATE: ____/____/____