



Shalfleet Church of England Primary School

Together for a Brighter Future

2nd April 2025

Dear parent/carers

We have been exploring ways to streamline the current drop-off and pick-up process at Shalfleet. After the Easter break, we will be introducing the following adjustments:

Morning drop off (whole school) will be 8.15am to 8.30am – the gates will open at 8.15am and close promptly at 8.30am – children arriving after 8.30am will need to report to the main school office.

Years 3, 4, 5 & 6 (KS2)	Once dropped off, children are to walk straight to their classroom.
Reception class, siblings of KS2 and Years 1 & 2	Once dropped off, children are to walk to the main playground or hall (in wet weather), where Miss Cowdrey and Miss Sexton will be on duty. At 8.25am the teachers will collect their year group from the playground and lead them into class.

Afternoon pick up – children who have not been collected by the time that the gate closes will be taken into after school club where charges may apply.

Years 3, 4, 5 & 6 (KS2) and independent leavers	Pick up time/independent leavers is 3pm
Reception class, siblings of KS2 and Years 1 & 2	Pick up time for parent/carers is 3.10pm.

Registration times will be as follows:

8.30am – registers open

8.40am – registers close

Children arriving after 8.40am will be marked as late in the register.

We appreciate your understanding of the need for this review and thank you for supporting the changes. Rest assured, we will continuously monitor the new timings and make any necessary adjustments as required.

Yours faithfully

The Shalfleet CE Primary Team.

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A member school of the Federation of the Church Schools of Shalfleet and Freshwater & Yarmouth whose purpose is to educate children in an atmosphere of Christian love where all achieve the very best they can, now and throughout their lives.



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