



**Full Governing Body Meeting Confidential Minutes
The Federation of Church Schools of Shalfleet and Yarmouth**

Date and time	Wednesday, 31 st August 2022, 5.38pm-7.40pm
Venue	Shalfleet
Governors	Mrs Carla Bradshaw (Foundation Governor) - arrived 6.48pm Mr Allan Bridges (Parent Governor) Mr Max Dawes (Parent Governor) Mrs Debs Downer (Co-opted Governor) Mr Neil Gartell (Co-opted Governor) Mrs Lizzie Grainger (Headteacher) Mrs Tina Griffith (Foundation Governor) Mr Stephen Holland (LA Governor) Revd Leisa Potter (Foundation Governor) Mrs Laura Homes (Foundation Governor) Mrs Sylvia Smith (Staff Governor) Mrs Sarah Woodburn (Co-opted Governor) – arrived 5.47pm
Quorum	The meeting is quorate, attended by 12 Governors. A quorum is 6 Governors.
Attendees	Mrs Sheila Caws (Clerk)
Vacancies	Foundation Governor
Key	JLT – Junior Leadership Team LL – Learning Leaders SEF – Self-evaluation Form SLT – Senior Leadership Team

Challenge Action, Decision, Support, Ring-fenced, FDP link

Distribution: All
Confidential Minutes to Governors attending meeting.

The meeting commenced at 5.38pm with an opening prayer from LP.

In the initial absence of the Chairman, the Vice-Chairman opened the meeting.

2.7 Apologies

Apologies were received from Mrs Caroline Weeks, which were accepted

2.8 Declarations of interest on items forming the agenda

LH made a general declaration of interest in that she has been appointed a trustee to the Herapath Shenton Trust. This is a local trust that gives money to local causes.

Signed Date

2.9 Federation Mission

- See confidential minutes

2.10 Federation Vision

- The SLT will work on both the Mission and the Vision with the Governors.

2.11 Governor SEF

- The CoG worked through last year's SEF to agree on the work achieved or on-going. The CoG will write a letter to parents at the beginning of this term.

Action: the CoG will write a welcoming letter at the start of the new school year.

- Q. Could the staff presentations on their curriculum subjects be recorded so that Governors, especially those that cannot attend, can look at them later? The HT will ask the relevant staff if they are happy to do this.

Action: the HT will ask the relevant staff members if they are happy for their presentations on their curriculum subjects to be recorded.

- Curriculum presentations could also be used for webinars with parents.

2.12 Any other business

- The HT has completed the FDP for this coming year and linked it to key words: Aspire, Unify, Collaborate, Include and Stabilise. The Star meetings will be based on these words.

2.13 Date of next meeting

- Full Governors' meeting – Wednesday, 14th September 2022 at 6pm at Shalfleet

The meeting closed at 7.40pm.