



**Extra Full Governing Body Meeting Minutes**  
**The Federation of Church Schools of Shalfleet and Yarmouth**

<b>Date and time</b>	Wednesday, 9 <sup>th</sup> December 2020, 5pm
<b>Venue</b>	On-line
<b>Governors</b>	<b>Mrs Carla Bradshaw (Foundation Governor)</b> <b>Mr Stuart Bratton (Parent Governor)</b> <b>Mrs Debs Downer (Co-opted Governor)</b> <i>joined the meeting at 5.10pm</i> <b>Mrs Lizzie Grainger (Headteacher)</b> <b>Mr Neil Gartell (Parent Governor)</b> <b>Mrs Tina Griffith (Foundation Governor)</b> <b>Mr Stephen Holland (LA Governor)</b> <b>Mrs Laura Homes (Parent Governor)</b> <i>left the meeting at 5.30pm</i> <b>Mrs Sylvia Smith (Staff Governor)</b> <b>Mrs Caroline Weeks (Foundation Governor)</b> <b>Mrs Sarah Woodburn (Co-opted Governor)</b>
<b>Quorum</b>	The meeting is quorate, attended by 11 Governors. A quorum is 6 Governors.
<b>Attendees</b>	Mrs Sheila Caws (Clerk)
<b>Vacancies</b>	Co-opted Governor Foundation Governor
<b>Key</b>	<u>Challenge</u> Action, Decision, Support, Ring-fenced, FDP link
<b>Distribution:</b>	All Confidential Minutes to Governors attending meeting.

The meeting commenced at 5.06pm with an opening prayer from TG.

**1.66 Apologies**

- Revd Leisa Potter.

**1.67 Declarations of interests on items forming the agenda**

- None

**1.68 Admissions Policy**

- The policy under discussion was the 2022/23 Admission Policy for Yarmouth.
- The Diocese support the removal of the faith criterion as a greater emphasis of behaviour based on Christian values is preferable.
- [It was agreed to remove the faith criterion from the 2022/23 Yarmouth Admission Policy.](#)
- Attention then turned to the position of the staff criterion in the policy and should it be in position three, before the catchment areas or position 5, after them.
- The LA view is that it would be sensible to include the category as it brings the policy in line with general LA admissions policy and VC admissions policy. The view is that to

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include it as the third category (after LAC and Medical) would be most appropriate and meaningful.

- The Diocesan view is that under normal circumstances they would expect the staff category to be subordinate to siblings, however when taking recruitment into account and for it to be a meaningful benefit in our case they accept it can be altered to the third category.
- Following a discussion, it was agreed that whilst the number of staff who may take up the category will vary over time pending the staff profile, it would be unlikely to have a significant impact on the spaces available.
- It was therefore agreed that **the children of members of staff should be accepted before those in the catchment areas**. Any queries regarding the ranking within the admissions policy will be answered with an explanation.
- The CoG will update the policy and it will be issued for a six-week consultation period as soon as possible.

**Action: CoG to update the Yarmouth Admission Policy 2022/23 and issue for circulation.**

- A response will be sent to St Saviour's School acknowledging their concerns however the 2022 policy will remain in line with the 2021 policy in terms of catchment areas for Yarmouth CE Primary School.


**1.69 Any other business**

- The CoG wished everyone a Happy Christmas.
- The HT thanked everyone for their support throughout the year.

**1.70 Date of next meeting**

- Full Governors' Meeting - Wednesday 4<sup>th</sup> February 2021 at 5.00pm in Shalfleet.

The meeting closed at 5.32pm.

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