

Extra Full Governing Body Meeting Minutes The Federation of Church Schools of Shalfleet and Yarmouth

Date and time	Thursday, 28 th November 2019, 11.30am to 1.30pm
Venue	Yarmouth Primary School.
Governors	Mrs Carla Bradshaw (LA Governor) Mrs Krista Bratton (Parent Governor) Mrs Lizzie Grainger (Headteacher) Mrs Debs Downer (Co-opted Governor) Mr Stephen Holland (Co-opted Governor) Mrs Laura Homes (Parent Governor) Mrs Caroline Weeks (Foundation Governor) Mrs Sarah Woodburn (Co-opted Governor)
Quorum	The meeting is quorate, attended by 8 Governors. A quorum is 6 Governors.
Attendees	Mrs Vikki Plumley (Finance Manager) Mr Robert Sanders (Deputy Director of Education, Portsmouth Diocese) Mrs Sheila Caws (Clerk)
Vacancies	2 Foundation Governors
Key	<u>Challenge</u> Action , Decision , Support , Ring-fenced, FDP link
Distribution:	All

The meeting commenced at 11.30 am with a prayer led by Mrs Bradshaw.

1.18 Apologies

- Apologies are received and approved for Mrs Tina Griffith.

1.19 Declarations of interests on items forming the agenda

- None.

1.20 Governing Body business

- Agree the mid-year budget – Mrs Plumley presented the mid-year budget, the review of which had changed into a complete overview.
 - The contracts and transfer of staff had been decided last April but contracts were updated in terms of pay and hours.
 - Pupil numbers were updated at both schools with a certain degree of caution, especially with the uncertainty at Yarmouth.
 - A National Insurance refund of £14,000 has been repaid to Yarmouth but will be split between the schools @ £7,000 per school.
 - Shalfleet has paid an increased Business Rate but this will be refunded – as all rates are refunded.
 - Reduced income due to two students dropping out of the student teaching scheme. This is currently being provided by the University of Portsmouth but other providers could be considered.

Signed

Date

4.12.19.....

- Some assumptions have been made such as grants continuing at the current level. (see notes handed out with budgets)
- Shalfleet School is still working on taking over the Little Explorers but there are currently no figures in the budget as there is no information. As it is a charity, any remaining funds/assets after closure have to go to other similar charities in the area. As Yarmouth Primary School is an Exempt charity due to its VA status, this could include Little Stars and this will be offered as an option. There was a question at whether the money could be gifted back to Little Explorers but generally, a charity cannot give money to a charity.

Action: _____ will investigate the possibility of gifting the money back.

- There is currently no provision for the consultation on the potential move.
- The in-year surplus for Shalfleet is £10,393 and for Yarmouth is £15,097.
- _____ asked about the big changes in the costs of the educational support staff in Shalfleet? This is due to the changing of contracts. It was noted that when the 1-to-1 support drops out at the top of the school, the staff are kept on as any possible new needs are unknown. _____ said that this did not correlate with the education support staff budget, which would need adjusting.
- _____ noted that maintenance at Shalfleet had been kept to the statutory minimum and provision would have to be built in for potential future problems. The £6,000 provision for this year (includes 5 year electrical report) with £4,000 for the following year would be very tight and it was uncomfortable that there was no spare money.

Action: both items to be reviewed and discussed in April.

All governors agreed with the budget as proposed. The mid-year budget was signed off.

Mrs Plumley was thanked for the hard work and attention to detail that she had put in.

Mrs Plumley left the meeting at 12.11pm.

- Agree a resolution regarding the timing of a final decision on the future of Yarmouth Primary School.
 - _____ reported that a response had been sent to Mr Cowley, thanking him for his letter and saying that the Governors would respond in due course. A copy of the letter was sent to the Diocese and to the LA

The governors record that no decision as to the future of Yarmouth School has been or will be taken until the public consultation is finished and has been properly considered and the precise position of the Council and the Diocese is clear.

- The IW County Press has been in touch regarding the Yarmouth TC meeting last Tuesday but it was thought that it was best to say nothing at present.

Mr Robert Sanders was invited in to the meeting at 12.22pm.

- There was further discussion about what action could be taken, including a suggestion that the Governors put out their own leaflet.
- The Governors will not make a decision until after the IW Council Cabinet meeting in January when they will make a decision as to whether or not to close All Saints School.

- _____ said that the letter to Mr Cowley would be sent today and that _____ would contact the Press Office for advice.

Action: _____ will contact the Press Office for advice on issuing a statement.

Signed  Date 4/12/19


- It was stated that the Governing Body can not be accused of never seriously considering the future of the children and taking a genuine strategic view as to what happens next.

1.21 Any other business – none

1.22 Date of next meeting

- Full Governors' Meeting Wednesday 4th December 2019 at 5pm at Yarmouth

The meeting closed at 1.30pm.

Signed  Date 4/12/19